IT Career & Progression Pathways

(2022-23)

pdt paddington development trust

training

Level 4 Diploma in IT

A **Level 4** & **Level 5** Diploma in Information Technology qualification enables learners to progress within employment or continue their further study (BSc in IT).

Progression Opportunity
- **BSc Degree in IT**

ITQ Level 3

A **Level 3** user can make use of predefined or commonly used IT tools for activities most of which are complex and non-routine, they will be able to devise solutions in the use of IT tools to improve productivity. They will take considerable responsibility and autonomy and be prepared to offer support and advice to others.

Workforce Opportunity
- Applications specialist
- Applications support
- In team super user
- Personal assistant
- Social media/digital marketing technician
- Web development technician

ITQ Level 2

A **Level 2** user can make use of predefined or commonly used IT tools for activities that are at times non-routine or unfamiliar, they will be able to devise solutions to use IT tools to improve productivity. Any aspect that is unfamiliar will require support and advice from other people.

Workforce Opportunity
- Assistant application specialist
- Business administrator
- Social media/digital marketing assistant
- Web development assistant
- Software help desk assistant

ITQ Level 1

A **Level 1** user can make use of predefined or commonly used IT tools for activities that are straightforward or routine, identifying and using automated methods or alternative ways of working to improve productivity. Any aspect that is unfamiliar will require support and advice from other people.

Workforce Opportunity
- Data entry clerk
- Receptionist
- Business administration assistant
- Trainee application support

IT Entry 3

Entry 3 for IT Users is ideal for anyone new to the world of computing. This first step in understanding IT can aid progression on to further qualifications.

Start IT (ITQ) can help provide the confidence to use IT within the workplace, at home or progress to further learning.

Progression Opportunity
ITQ Level-1 Award/ Certificate/ Diploma for IT Users

The European Network of Information Centres (ENIC) is the UK national agency for international qualifications and skills. It enables learners with qualifications achieved outside of the UK to be converted into a UK equivalent certificate of achievement **https://www.enic.org.uk**

*If you're feeling unsure you're on the right career path, are looking to change direction or want some more **specific advice and guidance about employment**, please contact the PDT Employment team on 020 7266 8254 or **PDTESocial@pdt.org.uk***